

Job Title: Delivery Driver

Hours: Part-time, shifts scheduled between Wednesday-Thursday, 2 Fridays/month 8am-2pm

Pay Rate: \$17/hour

Job Summary

The Delivery Driver is responsible for ensuring that Red Cedar Coffee Co. products are delivered to wholesale customers on time, with care and professionalism. As a frequent point of contact, the driver represents Red Cedar Coffee Co. and is expected to provide excellent customer service.

Key Responsibilities

- Delivery of product in a timely, safe, and quality manner with invoices or other necessary documentation.
- Provide friendly and respectful customer service to co-workers, vendors, and customers.
- Collect payments for COD accounts, signed invoices and other documentation as applicable.
- Shelf inventory at cafes and customers, as requested.
- Return empty totes to Red Cedar Coffee Co.
- Maintain vehicle including cleaning, fueling, fluid level checks and notification of oil changes.
- Maintain a safe and consistent driving record to ensure quality customer service and transportation of product.
- Pickup product as scheduled or requested.

Required Competencies and Qualifications

- Clean driving record and valid Ohio driver's license (background check on driver's license).
- Ability to read maps, follow directions and operate the vehicle safely.
- Prior work experience required.
- Great problem-solving skills, excellent interpersonal relations skills.
- Ability to remain productive and on task while working alone.
- Must be punctual and reliable.

Other Requests:

- Must be able to lift 50 lbs. and sit for long periods of time.
- Respect the privacy of our wholesale accounts and follow their delivery protocols.
- Understand that this is a growing company and help enhance a company culture of professionalism, positivity and teamwork.
- Representative brand ambassador when working with vendors and customers.
- Be flexible and be a team-player.

How to Apply:

Send your [application](#) to jobs@redcedarcoffee.com.

Applications are available at 1185 W Bagley Road, Berea.